



JOB DESCRIPTION

Title: Diversity Chair
Member: Community Council

Goal: To educate the membership on multiculturalism and oversee the membership and leadership trainings

Duties:

- Advise Board, councils and membership on multiculturalism
- Educate members about the cultural uniqueness of our community
- Advise WEB Chairs on issues involving recruitment
- Coordinate training schedule by working with the Training and Education Chair
- Work with and assist the Community VP
- Community Council Member
- Member of Ad Hoc Community Assistance/Small Grants Committee
- Submit monthly article in Perspectus

Time Involvement:

- General meetings once a month
- Community Council meetings
- Ad Hoc Community Assistance/Small Grants Committee meetings
- Placements hours are flexible and will vary
- Contact via phone and e-mail approximately 3 hours weekly

Experience:

Would suggest this position for a member who demonstrates strong organizational, written and verbal communication, training, event planning, and people skills. It is a wonderful way to be a part of the core of the organization and really get a feel for what is going on within the League. It involves discussion and debate and the individual should have a well-rounded view of League. The person also should possess strong skills regarding writing and communication.